

Refunds

(from King's College Catalog 2017-18, pg. 43)

Course Drop/Withdrawal

Full-Time Students

If a full-time student drops a course after the second week of classes, causing the schedule to drop below 12 credits, the student will be considered full-time for the entire semester. No refund is due for the dropped course, nor can the student's status be changed from full-time to part-time. See Academic Regulations for additional information on Drop/Add.

Part-Time Students

The tuition refund for part-time students is calculated on a pro-rata basis, according to the refund schedule established by the Center for Lifelong Learning. There is no refund on audit withdrawal.

In most cases, a change in status, from either full-time to part-time or part-time to full-time, will affect financial aid.

Withdrawal from College

Since every college has many expenses of a continuing nature associated with each student's attendance, it is understood the student is registered for the entire semester and responsible for tuition and fees incurred. However, if a student withdraws from the College before the dates listed below, he/she will receive a tuition cancellation according to the schedule listed. The last day of class attendance, as indicated on the completed exit interview with the Center for Academic Advisement, is considered as the official date of withdrawal in all instances.

Students enrolled in off-campus programs through King's College (i.e. Medical Technology, affiliated Study Abroad) will be subject to the withdrawal refund policy of the host institution.